Abstract Submission Guidelines

Abstract Submission Deadline – 09:00am Monday 18th March 2024

The BOMSS Abstract Submission is an online process. Please follow steps below to successfully submit your abstract.

Abstracts are invited from all members of the Bariatric community and must be submitted electronically via the submission portal on the BOMSS Society website or using the link:

https://execbs.eventsair.com/bomss-asm-2024/bomss-asm-2024-abstract-portal

Authors are reminded to take particular care to ensure that the submitted abstract includes no potential patient identifiers

By submitting an abstract, you agree to the following:

a. The abstract is scientifically sound and ethically approved where relevant.
b. The abstract is not an advertisement, nor contains anything obscene, defamatory, libelous, unlawful or in any way actionable.
c. The abstract should be using People First Language in speaking about people with obesity. Language is important to help reduce weight bias and stigma. BOMSS requests that careful consideration is given to presentations and **will not** use of stigmatizing/ language. **Abstracts that use non-person first language may be sent back for editing.** Members can find further information on People First Language, via the Obesity Action Coalition (OAC) https://www.obesityaction.org/action-through-advocacy/weight-bias/people-first-language/. The following link through EASO gives access to photo libraries with positive images of people with obesity: http://easo.org/media-portal/obesity-image-bank/
d. All accepted abstracts (oral, poster, video) will be published in the Journal Obesity Surgery
e. All authors have seen and approved the abstract as submitted.
f. The work has not previously been accepted for publication.

GUIDELINES FOR ABSTRACT SUBMISSION:

Abstract Title:
The title can be a maximum of **50 words**.

The 'Full title' should be presented sentence case (not in title case or block capitals), i.e. only the first letter of the title or appropriate terms such as abbreviations or proper nouns should be upper case.

Please do not include author details or information that identifies your unit or hospital in the abstract title.

Category: You will be asked to choose the relevant category for your abstract.

Authors and Affiliations: You will be asked to provide author and affiliation details within the submission process.

Abstract Body: You are allowed a maximum number of **250 words** in the abstract body.
Any abstracts that exceed the word limit, will be rejected.

Please do not include author details or information that identifies your unit or hospital in the body of the abstract.

It is best to type your abstract straight into the online submission form, or alternatively paste the text from a word-processed document. Please use the special character keyboard for special characters. You can use the buttons to add formatting.

Tables, Figures and References:
Tables, figures and references can be included with your abstract and should be uploaded as an attachment to the submission. A maximum of one file for each can be uploaded
Please do not include these within the abstract body.

Videos:
Videos can be included with your abstract and can be emailed to events@bomss.org or sent via WeTransfer.com for uploading. Alternatively, you can upload your video to a host service (YouTube or Vimeo) and insert the video URL to the submission.

Maximum size of the video: 500 MB. Videos should be in a standardized format. Acceptable video formats are: .mp4 or .mov. Videos must include verbal narration. Narration must use generic terms, and no use of commercial/proprietary names is allowed. Videos must not exceed 5 minutes in length. Do not include authors or affiliation in the video or body of abstract.

Submitting your Abstract:
If all required abstract submission fields have been completed, you will have the option to submit your abstract at the bottom of the page. If there are any remaining fields or sections to complete you will only have the option to save your submission as a draft until they are completed.

Once you click the 'submit' button, the online submission page will change to a submission confirmation page and you will immediately receive a confirmation email and log in details. If you do not receive this, please email events@bomss.org

Abstract selection will be the responsibility of the ASM Committee.

GUIDELINES FOR ABSTRACT FORMAT:

The title of the abstract should encompass the hypothesis you are testing or the nature of your investigation.

In general, the abstract should follow the format of introduction, methods, results and conclusion.

The 'introduction' paragraph should concisely outline the background to the research and why the research needed to be undertaken – hypothesis testing or lack of data in a certain area.

The 'methods' paragraph should detail the methods you have used to generate your data. Full details of non-standard abbreviations should be given the first time it is used. Methods should flow from the most important/widely used method to the least.

The 'results' paragraph requires clear expression of your results. Quantitative data should always be included with the associated unit of measurement (eg ng/ml, % of control), where possible. The use of the word 'significant' should only be used in association with data that has been assessed for significance, with $P<0.05$, using an appropriate statistical test. The nature of the test can be outlined in the poster/oral. A figure or table may be included.

The 'conclusions' paragraph should concisely outline your main findings, either in the form of a summary or a conclusion. Please refrain from stating that further research is necessary.